



DOMESTIC SURPLUS LINES INSURER CHECKLIST
FOR
A FOREIGN ADMITTED COMPANY SEEKING TO REDOMESTIC AS A DELAWARE
DOMESTIC SURPLUS LINES INSURER

✓	REQUIRED ITEMS
	1. A cover letter declaring the company's intent to convert to a domestic surplus lines insurer.
	2. A certified Board Resolution stating that the board is in agreement with the company's intent to change its state of domicile and convert to a domestic surplus lines insurer.
	3. Completed UCAA Primary Application , including all applicable attachments.
	4. The following State Specific application forms: <ul style="list-style-type: none"> • Delaware Domestic Surplus Lines Insurer Application Checklist (Foreign Admitted Co. Seeking to Redomesticate as a DE DSLI) • Delaware Form D-2 - Designation of Person to Receive Delaware Regulations, Bulletins, Directives, and Notices of Regulatory Proceedings.
	5. The most recent quarterly or annual statement
	6. An Affidavit attesting that the company does not currently have any admitted policies in place covering Delaware risks and does not intend to write any policies on an admitted basis in the future
	7. Certified Articles or Certificate of Incorporation. PLEASE NOTE: If lines of business are enumerated on the company's current Certificate of Incorporation, the company must amend its Articles/Certificate of Incorporation to remove the lines of business; since, as a DSLI, it may only write surplus lines business. The company must submit a copy of the amended Articles/Certificate of Incorporation, certified by the Delaware Division of Corporations.
	8. Upon approval of the company's application for conversion to a DSLI, the company must return its existing Certificate of Authority for cancellation. A new Certificate of Authority will be issued to the company stating that it is admitted as a Delaware domestic surplus lines insurer. If the company cannot locate its existing Certificate of Authority, it must submit an Affidavit of Lost Certificate of Authority (UCAA Form 15).
	9. Fees to be paid with the application: <ul style="list-style-type: none"> • \$100 Initial Surplus Lines Insurer Application Fee

	<ul style="list-style-type: none">• \$1000 Company Redomestication Application fee.
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