



PREMIUM FINANCE REQUIREMENTS

The following is a list of documents and/or information required to file an application to obtain status as a licensed Premium Finance Company:

1. Completed Application Form PF-1
2. Biographical Affidavits (Form PF-3) for Officers and Directors
3. Certificate of Incorporation or Certificate of Existence, certified by home state
4. By-Laws, if applicable, certified by Secretary of Company
5. Financial Statement
6. Premium Finance Agreement
7. Rate or Service Charge Table
8. Designation of individual for receipt of bulletins, regulations and notice of regulatory proceedings (Form D-2).
9. FEE: \$500.00 application fee. Checks made payable to the Delaware Department of Insurance.

FORMS:

- [D-2](#) – Designee to Receive Bulletins, etc.
- [PF-1](#) – Application for License
- [PF-2](#) – Application for Renewal License
- [PF-3](#) – Biographical Affidavit
- [PF-4](#) – Annual Report (Due on or before March 1st annually following Registration)

REFERENCES: [18 Del. C. Chapter 48](#)
[Regulation 2001](#) (f/k/a Regulation 21)

If you have any questions, please contact (302)674-7330 or BERG@delaware.gov