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Revised 05/2011

REQUEST FOR AMENDMENT (PLEASE PRINT OR TYPE)

FEES: \$10.00 fee required for name change, Line of Authority Addition/Deletion, and DBA/TA amendment.

PART 1 INDIVIDUAL LICENSEE IDENTIFICATION (Complete if amendment is for an individual.)

NAME _____

LICENSE # _____ NATIONAL PRODUCER # _____

PART 2 BUSINESS ENTITY IDENTIFICATION (Complete if amendment is for a business entity.)

NAME _____ LICENSE # _____ FEIN (IRS) _____

PART 3 LICENSE TYPE _____ Are you applying for a Delaware Resident License? (Check One) Yes No

PART 4 AMENDMENT: Address Name Change Line of Authority Addition/Deletion DBA – T/A Name

Residence Address Information – Complete for Individual Licensee only

ADDRESS _____ SUITE OR BOX NO. _____

CITY _____ STATE _____ ZIP _____ PHONE _____

Business Address Information

EMPLOYER'S NAME _____

ADDRESS _____ SUITE OR BOX NO. _____

CITY _____ STATE _____ ZIP _____ PHONE _____

BUSINESS E-MAIL ADDRESS _____ BUSINESS WEBSITE ADDRESS _____

Mailing Address Information

ADDRESS _____ SUITE OR BOX NO. _____

CITY _____ STATE _____ ZIP _____ PHONE _____

NAME CHANGE (Proof of name change is required.)

NAME: _____

LINE(S) OF AUTHORITY – ADD DELETE

LINE(S) OF AUTHORITY _____

DBA/TA ADDITION (Proof of DBA/TA is required.)

NAME: _____

SIGNATURE _____ DATE _____ PHONE# _____

Please note: DE does not print/mail out licenses.
Licenses may be printed at the following link: <http://www.insurance.delaware.gov>