

Trinidad Navarro  
Commissioner



Delaware Department of Insurance

To: Rating Organizations  
Date: February 15, 2018  
Re: Annual Renewal Application for Continuation of Rating Organization License

Pursuant to 18 Del. C. §2511 and §701(12)(ii) Annual Continuation, Licenses shall remain in effect for 1 year unless sooner suspended or revoked by the Commissioner.

**The Department does not send out renewal notices.** It is the Rating Organization's responsibility to submit a complete and correct Annual Renewal Filing. The renewal filing must be received on or before July 1<sup>st</sup> annually. (Please do not submit more than 60 days in advance)

The renewal filing for Rating Organizations must contain the following:

1. Annual Renewal Form with company and contact information.
2. A complete list of current Members and Subscribers.
3. \$150.00 annual Fee made payable to: Delaware Department of Insurance

BERG  
841 Silver Lake Blvd.  
Dover, DE 19904

If there are questions or concerns please contact the Bureau of Examination, Rehabilitation and Guaranty Department at 302-674-7330 or [BERG@state.de.us](mailto:BERG@state.de.us)