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**Request for Homeowners’ Arbitration**

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| --- | --- | --- | --- |
| Name |       | Arbitration Case #(Office Use Only) |       |
| Address |       |
|  |       |
| Home Phone # |       | Work Phone # |       |
| Name of Insurance Company against which you are making a claim |       | NAIC# |       |
| Insurance Company Address |       |
|  |       |
| Name of Adjuster |       |
|  Claim #  |       |  | Policy #  |       |
| Date of Damage |       |
| Describe how the damage occurred(If needed, attach separate sheet.) |       |
|       |
|       |
|  |
| ***IMPORTANT* \* The petition will not be accepted without the filing fee included. It is necessary that you submit 4 copies of all documentation to support your claim prior to the hearing. You are required to submit one copy to the opposing party at least 5 days prior to the hearing.** |
| Amount of damage you are asking for? | $      |  |
| If settlement has been offered, how much was it?(You must indicate) | $      |  |
| Who will represent you at the hearing? | [ ]  Self [ ]  Attorney | (name)      |

Attorney’s Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Attorney’s Phone #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WITNESS: Controverting parties may present witnesses on their behalf provided due notice is given. If you wish to present witnesses; list name, address and telephone number on a separate sheet; submit (4) copies (one used for interoffice and three used for the Panel members) and attach to this form. Witnesses not listed will not be admitted.

**Under Delaware Law, any person who knowingly, and with intent to injure, defraud, or deceive any insurer who files a statement or claim containing any false, incomplete or misleading information is guilty of a felony.**

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 Your Signature Date

Return four (4) copies to: Insurance Commissioner, Delaware Insurance Department

 1351 West North Street, Suite 101

Dover, DE 19904

Note: You must forward a copy of all documentation to be used at the hearing to the opposing party

**at least 5 business days prior to hearing date (Regulation 901, Section 10.4).**