



RATING ORGANIZATION LICENSE CHECKLIST

Please submit the following items for licensure as a Rating Organization pursuant to [18 Del. C. §2511](#) and [18 Del. C. §701\(6\)](#).

- 1. Completed Application Form.
- 2. Constitution, Articles of Agreement of Association or Certificate of Incorporation, certified by Home State.
- 3. By-Laws, Rules and Regulations governing the conduct of business, certified by the Secretary.
- 4. List of members and subscribers.
- 5. Complete Form D-1 – Designation of Person for Receipt of Service of Process
- 6. Statement of qualifications as a rating organization.
- 7. List types of insurance.

- 8. Check in the amount of \$150.00 made payable to the **Delaware Department of Insurance**.
The check will need to be mailed in.

The application documents can be emailed to BERG@Delaware.gov

Mail to:

Company Regulation (BERG)
Delaware Department of Insurance
1351 West North Street, Suite 101
Dover, DE 19904

Questions may be directed to BERG@delaware.gov.