



DOMESTIC SURPLUS LINES INSURER CHECKLIST
FOR
FOREIGN ADMITTED COMPANY
SEEKING TO REDOMESTIC AS A DELAWARE DOMESTIC SURPLUS LINES INSURER

| ✓ | REQUIRED ITEMS |
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| | 1. A cover letter declaring the company's intent to convert to a domestic surplus lines insurer. Contact email address must be included. |
| | 2. A certified Board Resolution stating that the board is in agreement with the company's intent to change its state of domicile and convert to a domestic surplus lines insurer. |
| | 3. Completed the UCAA Primary Application Instructions (naic.org) . |
| | 4. An Affidavit attesting that the company does not currently have any admitted policies in place covering Delaware risks and does not intend to write any policies on an admitted basis in the future |
| | 5. Fees to be paid with the application: <ul style="list-style-type: none">• \$150 Initial Surplus Lines Insurer Application Fee• \$1000 Company Redomestication Application fee. |

If you have additional questions, please contact BERG@Delaware.gov or go to our website <https://insurance.delaware.gov/divisions/berg/> for updates and forms.