



**DOMESTIC SURPLUS LINES INSURER CHECKLIST FOR
A NEWLY FORMED COMPANY or FOREIGN NON-ADMITTED
COMPANY**

✓	REQUIRED ITEMS
	1. A cover letter declaring the company's intent to become or convert to a domestic surplus lines insurer.
	2. A certified Board Resolution stating that the board is in agreement with the company's intent to do business as a Delaware Domestic Surplus Lines Insurer (DSL).
	3. A Plan of Operations stating, at minimum, the types and classes of surplus lines insurance coverage(s) the company expects to offer.
	4. Completed the UCAA Primary Application Instructions (naic.org) .
	5. An affidavit certifying that the Fifteen Million dollar (\$15,000,000) minimum capital and surplus requirement has been met pursuant to 18 Del. C. § 1932 .
	6. Fees to be paid with the application: 18 Del. C. § 701 <ul style="list-style-type: none">• \$150 Initial Surplus Lines Insurer Application Fee• \$1000 Company UCAA Primary Application fee

If you have additional questions, please contact BERG@Delaware.gov or go to our website <https://insurance.delaware.gov/divisions/berg/> for updates and forms.